

BALTIMORE COUNTY, MARYLAND
PURCHASING DIVISION
400 WASHINGTON AVENUE, ROOM 148
TOWSON, MARYLAND 21204-4665



REQUEST FOR PROPOSAL NO. P-10000330

PREVAILING WAGE REQUIREMENTS CONSULTING SERVICES

Due Date: 02/21/25, Time: 3:00 PM

**AMENDMENT NO. 2
DATED 2/6/2025**

bid@baltimorecountymd.gov

**JASON HARTLINE, SENIOR BUYER
PHONE: 410-887-2495**

**PLEASE SIGN BELOW ACKNOWLEDGING RECEIPT OF THIS
ADDENDUM AND RETURN WITH YOUR BID.**

Company Name

Signature

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The following information is offered as the result of correspondence received prior to February 6, 2025.

1. **Question:** Could you kindly provide us with relevant details about the last contract, including the previous scope of services, and any key performance terms that would be helpful for our submission?

Answer: The current solicitation scope of work was created using the previous contract scope of work which can be found below:

“SERVICES AND/OR SCOPE OF WORK TO BE PERFORMED”

The Contractor shall provide the County with comprehensive Labor Compliance Program services, including but not limited to:

- *Monitoring and enforcement of labor compliance for projects subject to the County’s Labor Compliance Program, pursuant to the County’s Prevailing Wage Law; review and audit of certified payroll records; conduct job status meetings; review documents to ensure compliance with apprenticeship or other requirements; on-site interviews of contractor and subcontractor personnel; and, process payment withholding documentation.*
- *Conduct Prevailing Wage Law training at Preconstruction Conferences or other meetings as requested by the County.*
- *Provide a telephone line and email contact where County contractors and subcontractors can all for clarification on prevailing wage, certified payroll apprenticeship and compliance issues.*
- *Conduct verification of County contractors’ license status.*
- *Monitor apprenticeship requirements.*
- *Perform monthly audit of certified or verified payrolls.*
- *Perform periodic review of daily jobsite reports on an as-needed basis.*
- *Perform jobsite audits and random interviews of workers not less than monthly.*
- *Provide monthly reports to the County and its contractors. The content and substance of the reports must focus on the findings of the Contractor relative to any deficiencies found by the Contractor with regard to compliance with the County’s Prevailing Wage Law.*

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- *Communicate, in writing, potential violations to the County along with recommended action (s).*
 - *Communicate in writing with County contractors and subcontractors with the goal of amicable agreement in resolving issues related to violations, liquidated damages and compliance.*
 - *Communicate in writing with County designee regarding contractor and subcontractor violations, corrections and appropriate assessment of liquidated damages.*
 - *Transmit written notices to County contractors of funds to be withheld for violations of the County's Prevailing Wage Law.*
 - *Draft and forward a written summary report to the County designee at the end of each project.*
 - *Draft and forward a written annual report to the County designee on the County's operation of and compliance with the Prevailing Wage Law."*
2. All other terms and conditions remain the same.