



BALTIMORE COUNTY BOARD OF ELECTIONS

MINUTES
June 18, 2024

PUBLIC NOTICE

Public notice of the Board meeting was provided by posting the meeting information and agenda on the bulletin board in the entrance lobby of the Baltimore County Board of Elections office located at 5 Crossing Way in Owings Mills, Maryland. The meeting information was also posted on the Election agency website and social media platforms.

MINUTES of the Baltimore County Board of Elections' meeting held on the 18th day of June 2024.

ATTENDEES:

Gloria Mason	President
William Feuer	Vice President
LaVerne Gaither	Secretary
Derick Johnson	Member
Albert Nalley	Member
Ruie Marie Lavoie	Director
Joshua Insley	Board Counsel
Rena Waggoner	Acting Deputy Director
Amanda White	Election Equipment and Warehouse Manager

DECLARATION OF QUORUM

The Meeting of the Board of Elections was called to order by President Mason at 1:00 pm on Tuesday, June 18, 2024 in the multipurpose room of the Baltimore County Board of Elections office. Quorum was established with five (5) members present in person.

AGENDA

No additions or changes.

MINUTES

A copy of the Minutes from the May 14, 2024 Board Meeting was distributed to the Board electronically prior to the meeting. A review of the Minutes was completed and there were no requested changes.

MOTION: Secretary Gaither motioned to accept and approve the Minutes of May 14, 2024 Board meeting as written.

SECOND: Member Johnson

VOTE: Unanimous

ACTION: The Minutes of the May 14, 2024 Board meeting were unanimously approved as written.

PRESIDENT'S REMARKS

After welcome remarks, President Mason thanked the Board and the office staff for assisting in a successful Primary Election. She provided a brief explanation of the meeting and canvass schedule for the general election cycle.

DIRECTOR'S REPORT

Board Documents

Agenda, June 18, 2024 Board Meeting
Minutes, May 14, 2024 Board Meeting
Minutes, Primary Election Canvass Days
Directors' Report
2024 Legislation Review
Letter from State Ethic Commission
Monthly Statistics Report, May 2024

Meetings and Trainings

Staff continues to attend all meetings and trainings as requested or scheduled. Outreach, Election Judge Recruitment and Volunteer Registration Volunteer training events are conducted as much as possible. Date of meetings and events attended by the Director and staff are listed and/or included in the summary. Important dates and events are listed on the last page of this report.

New Election Office and Warehouse

Director Lavoie continues to follow-up and work with Property Management and Duroun for the remaining items.

The temporary generator and temporary switch were removed. The permanent switch generator is scheduled to be installed between June 18, 2024 and August 20, 2024. The permanent generator will be in place for the General Election

We continue to track and request from Duroun to receive the missing Fleetwood tables. We are hopeful the tables will be delivered soon as they are needed for supply packing and ballot inventory and distribution during the general election cycle.

Voter Registration (MDVOTERS)

The books opened and voter registration processing resumed as scheduled on May 28, 2024. All routine tasks, reports and monthly audits were completed on time and submitted to the State Board. The Critical Oversight Audit, ERIC Report, DHMH Report and Jury list, "Fuzzy" Reports for DHMH, Century Club and AOC were completed prior to the deadline. Voter Notification Cards, confirmation cards and change of address cards are mailed after new and changed registrations are processed. All deadlines were met.

2024 Legislation

A summary of legislation that passed is included in Board folders. Director Lavoie is available should the Board have questions or comments to this regard. Updates and information will continue to be provided to the Board.

2024 Presidential Primary Election

Baltimore County certified the 2024 Primary Election as required on May 24, 2024. The independent audit of results was completed and the results were distributed to the Board electronically.

The comprehensive audit has been completed and all required documents have been submitted to the State Board. The draft canvass minutes were distributed electrically for review. After approved, the documents will be submitted to the State Board.

The State Board of Canvassers certified the statewide election results which can be found at https://elections.maryland.gov/elections/2024/Primary_Results/index.html.

The nineteen (19) private polling places have been issued compensation for use of the venue. The agreements for the general election are in place.

Election Equipment

The State required annual inventory is in progress and will be completed prior to the deadline of June 30, 2024. All equipment deployed for early voting and election day has been received back to the warehouse and included in the inventory. Once the equipment has been released by the State Board, post-election maintenance will be completed on all voting equipment and pollbooks.

Election Judge Recruitment and Information

All election judges have been entered into the County Workday and we are currently assisting with the onboarding process. The total number that served in the primary election as assigned was 2,389. Recruitment of 3,185 election judges was completed; however, there were 149 last-minute quits and 647 no shows.

To date, compensation has been made to approximately 2/3. and the remainder will receive their payments within the next 2 weeks. Note that compensation to all ballot box team members, canvassers and elections judges (about 3,000) will be completed within 5 weeks of election day which is before the 6 to 8 week expected turnaround timeline. Appreciation is extended to the election team as well as the County HR Department who worked in concert to complete this monumental task. Election judge recruitment for the general election will begin soon. Training classes will be held starting in August.

Personnel

Recruitment for two (2) state positions is in progress. These vacancies are due to staff accepting employment at the State Board, closer to their residence. Recruitment for the vacant permanent county positions and temporary county positions is also in progress. All positions are expected to be filled by the end of July. The assignment ended for the County temporary employee and the second vacancy occurred when the County employee accepted a permanent position in the office. State performance evaluations are in progress and due to be submitted to the State Board by July 30, 2024.

Although the Governor ordered for state employee to telework at least two (2) days per week effective May 15, 2024, the election official classifications are exempt from this order because election officials are considered "critical infrastructure." However, the Director of each jurisdiction is permitted to set a telework schedule, when feasible and work duties permit. At this time, due to the need to approve leave during the next few months, a telework schedule will not be developed. Should a supervisor decide to allow a member of their team to telework, the Director makes the final approval.

Director Lavoie is working with the managers and supervisors to ensure that all staff have time off and enjoy the summer.

BOARD COUNSEL'S REPORT

Nothing to report at this time.

BOARD MEMBER REPORTS

The Board did not have any announcement or disclosures to report.

Meeting and Important Dates Information

The July and August meetings are cancelled. The next Board meeting will be on September 25, 2024 at 10:00 am at the Board of Elections located at 5 Crossing Way in Owings Mills, Maryland.

Other important dates include:

- June 19, 2024 Office Closed, Juneteenth
- July 4, 2024, Office Closed, Independence Day
- September 2, 2024, Office Closed, Labor Day

Meeting Recess

President Mason recessed the regular Board meeting at 1:53 pm to call to order the Board of Canvassers for a review of untimely ballots received after the 2024 Primary Election Certification. Chairwoman Mason called the Board of Canvassers to order at 1:53 pm. The Board of Canvassers reviewed 61 nntimely ballots.

MOTION: Member Johnson motioned to reject 61 mail in ballots received by mail after the deadline of May 24, 2024.
 SECOND: Member Nalley
 VOTE: Unanimous
 ACTION: 61 mail in ballots are rejected.

MOTION: Member Nalley motioned to approve and accept the Minutes from all Canvass days for the 2024 Primary Election, including the Certification of the Election.
 SECOND: Member Johnson
 VOTE: Unanimous
 ACTION: The Minutes from all Canvass days for the 2024 Primary Election, including the Certification of the Election, were approved as written. Director Lavoie will submit the Minutes to the State Board and post on the election agency website.

Chairwoman Mason adjourned the Board of Canvassers meeting at 1:55 pm. She outlined the process and reason for entering into Closed Session and explained that the Open Meeting of would be adjourned directly after the Closed meeting is adjourned and the open meeting is reconvened.

CLOSED SESSION

All staff and guests exited the room and the livestream was disabled.

MOTION: President Mason motioned to enter into Closed Session for the specific purpose of discussing personnel.
 SECOND: Secretary Gaither
 VOTE: Unanimous
 ACTION: The Board entered into Closed Session at 2:05 pm.

President Mason called the Closed Session to order at 2:05 pm. After a discussion, the closed session was adjourned at 2:06 pm, and the Open meeting was reconvened at 2:06 pm.

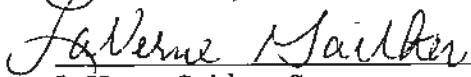
ADJOURNMENT

There being no further business, on a Motion by Member Nalley and a Second by Secretary Gaither; the Meeting was adjourned at 2:07 pm.

Respectfully submitted,



 Gloria Mason, President



 LaVerne Gaither, Secretary

Approved this 25th day of September, 2024