

# Baltimore County Board of Canvassers

5 Crossing Way  
Owings Mills, MD 21117



## MINUTES - April 24, 2024 Mail-In Ballot 1 Canvass, Day 1

Approved  
Dec 18/24

### ATTENDEES

#### Board of Canvassers:

Name	Position	Party
Gloria Mason	Chair	Democrat
William Feuer	Secretary	Republican
LaVerne Gaither	Member	Democrat
Derick Johnson	Member	Democrat
Albert Nalley	Member	Republican

#### LBE Staff:

Name	Position
Joshua Insley	Board Counsel
Ruie Marie Lavoie	Director
Rena' Waggoner	Acting Deputy Director
Kimberly Phillips	Election Program Manager
Amanda White	Election IT Program Specialist
Cynthia Remmey	Election Program Manager
Mary-Frances Alcoser	Election Program Assistant
Timika Williams	Lead Floor Manager
Tracey Hartman	Election IT Program Specialist
Gordon Dorris	Election Program Assistant
Geoffrey Hughes	Election Program Assistant
Floyd Gregory	Election Assistant

#### Public:

Name	Organization (if applicable)
Kate Sullivan	BCRCC
Patty Fallon	BCRCC

All canvassing teams, duplicating team members, and ballot scanner operating team members in attendance are listed under the Canvass Participants section below.

### DECLARATION OF QUORUM PRESENT

The meeting of the Board of Canvassers for the Mail in Ballot 1 Canvass was called to order at 10:00 am on Wednesday, April 24, 2024 at Baltimore County Board of Elections in the multipurpose room located at 5 Crossing Way, Owings Mills, MD 21117.

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There was a quorum of the Board of Canvassers, and at least one member of the Board of Canvassers who is a registered voter of the principal minority party was present.

### **CONFIRMATION OF OATH**

Julie Ensor, the Clerk of the Circuit Court for Baltimore County, administered and recorded the oath of each member of the Board of Canvassers, the Board Counsel, the Director and Acting Deputy Director on April 24, 2024. Chair Gloria Mason administered and recorded the oath of each staff member and canvasser on April 24, 2024.

### **ANNOUNCEMENT OF OFFICERS**

At a meeting on March 27, 2024, the Board of Canvassers elected Gloria Mason as Chairman of the Board of Canvassers and William Feuer as Secretary.

### **PUBLIC NOTICE OF CANVASS**

Director Ruie Marie Lavoie noted that public notice of the Mail in Ballot Canvass was provided and that the notice was provided by posting notice on the election agency website, on election agency social media platforms, and on the bulletin board in the vestibule of the election office. Notice was also provided by mail through the USPS and electronically to the Baltimore County Democratic and Republican Central Committee Chairs and the State Board of Elections Administrator.

### **VERIFICATION OF SCANNING UNITS**

Director Lavoie and Amanda White presented documents to the Board of Canvassers showing that the ballot scanners and the ballot marking devices being used in the canvass successfully passed Logic and Accuracy Testing on April 8, 2024. Amanda White reported that the memory cards created for this canvass were placed in the ballot scanners and sealed. Amanda White provided the Board of Canvassers with the results from the Logic and Accuracy Testing. Director Lavoie noted the Ballot Scanner Serial Numbers and Seal Numbers from the Logic and Accuracy Testing documentation for each ballot scanner being used in the canvass.

Amanda White and Joshua Insley verified that the seals on the ballot scanners were intact and recorded the optical scan ballot scanners' serial number and seal numbers on the Scanning Unit Opening Integrity Report. Director Lavoie noted that the ballot scanners' serial numbers and seal numbers from Logic and Accuracy Testing matched the ballot scanners' serial numbers and seal numbers before the canvass began.

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The Board of Canvassers confirmed that the counts on the ballot scanners were zero. Director Lavoie posted one copy of the Zero Report from the ballot scanners on the table at the entrance to the canvass room. Amanda White printed a second copy of the Zero Report, which remained attached to the ballot scanners. The Board of Canvassers signed the Zero Report attached to the ballot scanners. Director Lavoie also confirmed that the ballot boxes were empty.

Director Lavoie noted that the ballot marking devices serial numbers and seal numbers from Logic and Accuracy Testing matched the ballot marking devices serial numbers and seal numbers before the canvass began.

*A copy of the Scanning Unit Opening Integrity Report and the Ballot Marking Device Integrity Report is attached to and made part of these minutes.*

## CANVASSING OF BALLOTS

### Overview of Canvass Process

Joshua Insley explained the rules concerning public observation of the canvass. Director Ruie Lavoie provided an overview of the canvassing process and noted that the rules were posted on the canvass room wall.

Director Lavoie explained that ballots are distributed to the ballot processing canvassing teams in batches. For timely received ballots, each canvassing team determines whether the voter signed the oath. After verifying that the oath is signed, each canvassing team opens the envelopes.

With the envelope face down, each canvassing team removes the ballot, taking care that the envelope stays face down. Each canvassing team reviews the ballots for compliance and tabulating acceptability.

Ballots that are not in compliance are referred to the Board for later review. The ballot is returned to the original oath envelope and a coversheet is created with the canvassing team's number and the reason(s) for the referral.

Those timely ballots that are in compliance and can be read by the ballot scanner are counted and a Batch cover sheet is created with correct number of ballots to be scanned, minus any ballots removed for Board Review and placed in tray for tabulation.

Web delivery ballots were duplicated by a bi-partisan ballot duplication team and verified for accuracy.

Director Lavoie explained the process to provide information to the Board of Canvassers or challenged a decision of the Board.

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### Canvass Participants

Canvasser	Names of Ballot Processing Canvassing Teams
Team #1	Maria Alekseev (Republican) and Michelle Gregory (Democrat)
Team #2	Lisa Carter (Republican) and Krystal Dennis (Democrat)
Team #3	Guy Tolete (Republican) and Dawn Underdue (Democrat)
Team #4	Jean Benhoff (Republican) and Dennis Duda (Democrat)
Team #5	Dorothy Deitrich (Republican) and MJ Kittredge (Democrat)
Team #6	April Coccagna (Republican) and Erica Higdon (Democrat)
Team #7	Diana Moran (Republican) and Michael Yingling (Democrat)
Team #8	Viola Wright (Republican) and Jeffrey Schnitzer (Democrat)
Team #9	Lacretia Latham (Republican) and Michelle Dillon (Democrat)
Team #10	David Jerome (Republican) and Barzella Butts (Democrat)
Team #11	Barry Chodak (Republican) and Paula Coleman (Democrat)
Team #12	Hunter Imbach (Republican) and Abdou Malik Yacoubou (Democrat)
Team #13	Sydney Penman (Republican) and Melissa Fulton (Democrat)
Team #14	Shemel Bowden (Republican) and Denise Gilmer (Democrat)
Team #15	Lisa Nash (Republican) and Hazel Hunter (Democrat)
Team #16	Rita Walczyk Evans (Republican) and Deborah Claude Jones (Dem)
Team #17	Casey Pilar (Republican) and Ricka Fine (Democrat)
Team #18	Kishi Alvi (Republican) and Theresa Kent (Democrat)
Team #19	Nancy Yeager (Republican) and Marlene Schnitzer (Democrat)
Team #20	Craig Booth (Republican) and Beverly Thompson (Democrat)
Team #21	Geoffrey Hughes (Republican) and John Strickland (Democrat)
Team #22	Danna Archie-Williams (Republican) and Candace Parker (Democrat)

Team	Names of Bi-Partisan Duplicating Team Members
Team #23	Erika Penman (Republican) and Lisa Curry (Democrat)
Team #24	Blaire Johnson (Republican) and Stephanie Bartee (Democrat)

Team	Names of Bi-Partisan Scanning Unit Operating Team Members
Team A	Amanda White (Unaffiliated) and Christopher Andrews (Democrat)

### Canvassing of Ballots

Director Lavoie presented 8,040 mail-in ballots. Member Albert Nalley made a motion to accept and approve the opening and tabulation of the ballots. Member Gaither seconded the motion, and the motion passed unanimously.

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## MINUTES - April 24, 2024 Mail-In Ballot 1 Canvass, Day 1

At 2:37 pm Director Lavoie presented another 4,000 mail-in ballots. Member Derick Johnson made a motion to accept and approve the opening and tabulation of the ballots. Chair Gloria Mason seconded the motion, and the motion passed unanimously.

### Board of Canvassers Review of Ballots

13 ballots were held for Board Review plus 1 for no signature (will be calling the voter). Director Lavoie and Joshua Insley affixed seals to the Board Review Ballot Bin with seal #0582110.

### **CHALLENGES DURING CANVASS**

No challenges were brought forth in the canvass.

### **CANVASS CLOSING**

#### Shutting Down Scanners

After scanning 12,026 accepted mail in ballots, Amanda White and Director Lavoie verified the total public count matched the amount of ballots canvassed, locked the ballot scanners and shut them down without printing results. Director Lavoie stated that these results will be embargoed until after 8:00 pm on Election Day. Amanda White affixed seals to the accepted and counted ballots with Bin #1 seal number 0512582 and Bin #2 seal number 0512581.

A copy of the *Scanning Unit Closing Integrity Report* is attached and made part of these minutes.

### **DAILY CANVASSING PARTIAL RESULTS**

<b>Mail-In Ballot Canvass Statistics- Day 1</b>	<b>Number of Ballots</b>
Total Ballots Presented	12,040
Total Ballots Accepted and Scanned	12,026
Accepted Ballots	12,026
Ballots held over by the Board of Canvassers – for Board Review	13
Ballots held over by the Board of Canvassers – No Oaths	1

### **RECESS**

## **Baltimore County Board of Canvassers**

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### **MINUTES - April 24, 2024 Mail-In Ballot 1 Canvass, Day 1**

The canvass recessed at 5:18 pm. Secretary William Feuer made the motion and Member LaVerne Gaither seconded the motion.

The mail-in ballot canvass will reconvene on April 25, 2024 at 8:30 am. Amanda White and Joshua Insley recorded the public count from both scanning units on the Scanning Unit Integrity Report and affixed a seal on the ballot scanners and ballot marking devices.

Secretary William Feuer and Gordon Dorris locked, secured and sealed the canvass room; Congressional door seal number 04-128561, Legislative door seal number 04-128560, Councilmanic door seal number 04-128553 and Election door seal number 04-128552.

**DS850 Opening and Closing Integrity Report  
2024 Presidential Primary – MIB 1**

**Baltimore County**

Day: 1

Date: April 24, 2024

**Opening – Only verify the units being used for the day. Place removed Tamper Tape on the back of this form.**

DS850 Unit #	A. DS850 Serial #		B. Left Side Power Compartment Tamper Tape #		C. Memory Stick Top Compartment Tamper Tape #		D. Middle Right Compartment Tamper Tape # (Do Not Remove)		E. Bottom Right Compartment Tamper Tape # (Do Not Remove)		F. Public Count	
	Verify	✓	Verify	✓	Verify	✓	Verify	✓	Verify	✓	Verify	✓
1	DS8517030290	✓	04-129357	✓	04-129356	✓	04-126237	✓	04-129297	✓	0	✓
2	DS8515070173	✓	04-129355	✓	04-129354	✓	04-129458	✓	04-129457	✓	0	✓
3	DS8515070186		04-129407		04-129406		04-129454		04-129453		0	

**Closing – Only record new seals on the unit used for the day.**

DS850 Unit #	A. DS850 Serial #		D. New Left Side Power Compartment Tamper Tape #		D. New Memory Stick Top Compartment Tamper Tape #		F. Middle Right Compartment Tamper Tape # (Do Not Remove)		F. Bottom Right Compartment Tamper Tape # (Do Not Remove)		D. Public Count	
	Verify		Record		Record		Verify	✓	Verify	✓	Record	
1	DS8517030290		04-128558		04-128557		04-126237		04-129297		8696	
2	DS8515070173		04-128556		04-128555		04-129458		04-129457		3330	
3												

*Total: 12,026*

To the best of our knowledge, the information on this report is true and accurate.

Democratic Board Member Signature: \_\_\_\_\_

*[Handwritten Signature]*

Republican Board Member Signature: \_\_\_\_\_

*[Handwritten Signature]*

Power Comp #1



Power comp #2



Right Top Compart. #1



Right top Compart #2





**Ballot Marking Device Integrity Report  
2024 Presidential Election  
MIB 1 Canvass**

State of Maryland

Baltimore County

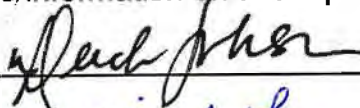
Day: 1

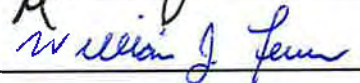
Date: April 24, 2024

Attach all tamper tape removed from the Ballot Marking Device (BMD) during opening and closing to the back of this form.

BMD Unit #	OPENING					CLOSING	
	A.		B.		C.	D.	E.
	BMD Serial #		Side compartment tamper tape # at opening		New side compartment tamper tape # at opening	Record and remove side compartment tamper tape # at closing	Record new tamper tape # at closing
	Verify	✓	Verify	✓	Record		
1	EV0114350472	✓	04-129341	✓	04-128543	04-128543	04-128559
2	EV0115331491	✓	04-129351	✓	04-128542	04-128542	04-128554
3	EV0115331005		04-129343		0		
4	EV0115340956		04-129344				
5	EV0115360934		04-129345				

To the best of our knowledge, the information on this report is true and accurate.

Democratic Board Member Signature: 

Republican Board Member Signature: 

OPENING

CLOSING

BMD Unit 1:



BMD Unit 2:



BMD Unit 3:

Attach side compartment tamper tape  
At opening here

Attach side compartment tamper tape  
At closing here

BMD Unit 4:

Attach side compartment tamper tape  
At opening here

Attach side compartment tamper tape  
At closing here

BMD Unit 5:

Attach side compartment tamper tape  
At opening here

Attach side compartment tamper tape  
At closing here

**Ballot Marking Device Integrity Report  
2024 Presidential Election  
MIB 1 Canvass**

Baltimore County

Day: 1

Date: April 24, 2024

Attach all tamper tape removed from the Ballot Marking Device (BMD) during opening and closing to the back of this form.

BMD Unit #	OPENING					CLOSING	
	A.		B.		C.	D.	E.
	BMD Serial #		Side compartment tamper tape # at opening		New side compartment tamper tape # at opening	Record and remove side compartment tamper tape # at closing	Record new tamper tape # at closing
	Verify	✓	Verify	✓	Record		
6	EV0115371015		04-129346				
7	EV0115330902		04-129347				
8	EV0115360858		04-129348				
9	EV0115340544		04-129349				
10	EV0115340578		04-129350				

To the best of our knowledge, the information on this report is true and accurate.

Democratic Board Member Signature: \_\_\_\_\_

Republican Board Member Signature: \_\_\_\_\_

**OPENING**

**CLOSING**

**BMD Unit 6:**

**Attach side compartment tamper tape  
At opening here**

**Attach side compartment tamper tape  
At closing here**

**BMD Unit 7:**

**Attach side compartment tamper tape  
At opening here**

**Attach side compartment tamper tape  
At closing here**

**BMD Unit 8:**

**Attach side compartment tamper tape  
At opening here**

**Attach side compartment tamper tape  
At closing here**

**BMD Unit 9:**

**Attach side compartment tamper tape  
At opening here**

**Attach side compartment tamper tape  
At closing here**

**BMD Unit 10:**

**Attach side compartment tamper tape  
At opening here**

**Attach side compartment tamper tape  
At closing here**