

# Baltimore County Board of Canvassers

5 Crossing Way  
Owings Mills, MD 21117



Approved  
06/18/24

**MINUTES - May 17, 2024 at Noon - Mail-In Ballot 2 Canvass, Day 1**

## ATTENDEES

Board of Canvassers:

<b>Name</b>	<b>Position</b>	<b>Party</b>
Gloria Mason	Chair	Democrat
William Feuer	Member	Republican
LaVerne Gaither	Member	Democrat
Albert Nalley	Member	Republican
Derick Johnson	Member	Democrat

LBE Staff:

<b>Name</b>	<b>Position</b>
Joshua Insley	Board Attorney
Ruie Marie Lavoie	Director
Kimberly Phillips	Program Manager
Amanda White	IT Program Specialist
Christopher Andrews	IT Program Specialist
Cynthia Remmey	Program Manager
Hunter Imbach	Warehouse Associate
Mary Frances Alcoser	Program Assistant
Natishia Dancy	Program Assistant
Tracey Hartman	IT Program Specialist
Timika Williams	Lead Floor Manager
Felicia Thompson	IT Assistant

Public:

<b>Name</b>	<b>Organization (if applicable)</b>
Kate Sullivan	BCRCC

All canvassing teams, duplicating team members, and ballot scanner operating team members in attendance are listed under the Canvass Participants section below.

## DECLARATION OF QUORUM PRESENT

The meeting of the Board of Canvassers for the Mail in ballot 2 Canvass was called to order at 12:17 pm on Friday, May 17, 2024 at Baltimore County Board of Elections in the multipurpose room located at 5 Crossing Way in Owings Mills, MD 21117 with a motion by Secretary William Feuer. Member Derick Johnson seconded the motion. The motion passed unanimously. There was a quorum of the Board of Canvassers, and at least one member of the Board of Canvassers who is a registered voter of the principal minority party was present.

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## **CONFIRMATION OF OATH**

Julie Ensor, the Clerk of the Circuit Court for Baltimore County, administered and recorded the oath of each member of the Board of Canvassers, the Board Counsel, the Director and Acting Deputy Director on April 24, 2024. Chair Gloria Mason administered and recorded the oath of each staff member and canvasser on April 24, 2024.

## **PUBLIC NOTICE OF CANVASS**

Director Ruie Marie Lavoie noted that public notice of the Mail in Ballot Canvass was provided and that the notice was provided by posting notice on the election agency website, on election agency social media platforms, on the bulletin board in the vestibule of the election office. Notice was also provided by mail through the USPS and electronically to the Baltimore County Democratic and Republican Central Committee Chairs and the State Board of Elections Administrator.

## **VERIFICATION OF SCANNING UNITS**

Director Lavoie and Amanda White presented documents to the Board of Canvassers showing that the ballot scanners and the ballot marking devices being used in the canvass successfully passed Logic and Accuracy Testing on April 8, 2024. Amanda White reported that the memory cards created for this canvass were placed in the ballot scanners and sealed. Amanda White provided the Board of Canvassers with the results from the Logic and Accuracy Testing. Director Lavoie noted the Ballot Scanner Serial Numbers and Seal Numbers from the Logic and Accuracy Testing documentation for each ballot scanner being used in the canvass.

Amanda White and Directory Lavoie verified that the seals on the ballot scanners were intact and recorded the optical scan ballot scanners' serial number and seal numbers on the Scanning Unit Opening Integrity Report. Director Lavoie noted that the ballot scanners' serial numbers and seal numbers from Logic and Accuracy Testing matched the ballot scanners' serial numbers and seal numbers before the canvass began.

The Board of Canvassers confirmed that the counts on the ballot scanners were zero. Director Lavoie posted one copy of the Zero Report from the ballot scanners on the table at the entrance to the canvass room. Amanda White printed a second copy of the Zero Report, which remained attached to the ballot scanners. The Board of Canvassers signed the Zero Report attached to the ballot scanners. Director Lavoie also confirmed that the ballot boxes were empty.

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Director Lavoie noted that the ballot marking devices serial numbers and seal numbers from Logic and Accuracy Testing matched the ballot marking devices serial numbers and seal numbers before the canvass began.

A copy of the *Scanning Unit Integrity Report* and the *Ballot Marking Device Integrity Report* is attached to and made part of these minutes.

### CANVASSING OF BALLOTS

#### Overview of Canvass Process

Joshua Insley explained the rules concerning public observation of the canvass. Director Ruie Lavoie provided an overview of the canvassing process and noted that the rules were posted on the canvass room wall.

Director Lavoie explained that ballots are distributed to the ballot processing canvassing teams in batches. Each canvassing team reviews the envelope first to determine whether it was timely received. For timely received ballots, each canvassing team determines whether the voter signed the oath. After verifying that the oath is signed, each canvassing team opens the envelopes.

With the envelope face down, each canvassing team removes the ballot, taking care that the envelope stays face down. Each canvassing team reviews the ballots for compliance and tabulating acceptability.

Ballots that are not in compliance are referred to the Board for later review. The ballot is returned to the original oath envelope and a coversheet is created with the canvassing team's number and the reason(s) for the referral.

Those timely ballots that are in compliance and can be read by the ballot scanner are counted and a Batch cover sheet is created with correct number of ballots to be scanned, minus any ballots removed for Board Review and placed in tray for tabulation.

Web delivery ballots were duplicated by a bi-partisan ballot duplication team and verified for accuracy.

Director Lavoie explained the process to provide information to the Board of Canvassers or challenged a decision of the Board.

#### Canvass Participants

<b>Canvasser</b>	<b>Names of Ballot Processing Canvassing Teams</b>
Team #1	Kevin Murphy (Republican) and MJ Kittredge (Democrat)

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Team #2	Iris Cavey (Republican) and Lucy Armstrong (Democrat)
Team #3	Guy Tolete (Republican) and Charlene Liggins (Democrat)
Team #4	Kathryn Jarred (Republican) and Andrea Waddy (Democrat)
Team #5	Dorothy Deitrich (Republican) and Doris Cowl (Democrat)
Team #6	April Coccagna-Graham (Republican) and Michael Yingling (Democrat)
Team #7	Stephen Rackley (Republican) and Alvera Tucker (Democrat)
Team #8	Viola Wright (Republican) and Dawn Underdue (Democrat)
Team #9	Lecretia Latham (Republican) and Patricia Ray (Democrat)
Team #10	Weida Stoecker (Republican) and Chastity Watts (Democrat)
Team #11	Barry Chodak (Republican) and Theresa Kent (Democrat)
Team #12	Jerria Johnson (Republican) and Deborah Claude Jones (Democrat)
Team #13	Cynthia DeJesus (Republican) and Jollenta Street (Democrat)
Team #14	Dorcus Gyamfi (Republican) and Denise Gilmer (Democrat)
Team #15	Tokia Day (Republican) and Hazel Hunter (Democrat)
Team #16	Craig Booth (Republican) and Melissa Fulton (Democrat)
Team #17	Ronald Thomas (Republican) and Gail Jackson (Democrat)
Team #18	Marc Lazerow (Republican) and Gail Davis (Democrat)
Team #19	Kishi Alvi (Republican) and Floyd Gregory (Democrat)

Team	Names of Bi-Partisan Duplicating Team Members
Team #A	Sydney Penman (Republican) and Lisa Curry (Democrat)
Team #B	Blaire Johnson (Republican) and Stephanie Bartee (Democrat)
Team #C	Kim Bryant (Republican) and Candice Parker (Democrat)
Team #D	Shemel Bowden (Republican) and Lindsey Yik (Democrat)
Team #E	Diane Moran (Republican) and Johnny Eberhart (Democrat)
Team #F	Scott Ross (Republican) and Dominic Graham (Democrat)
Team #G	Lisa Carter (Republican) and Michelle Gregory (Democrat)
Team #H	Tricia Mangold (Republican) and John Phillip (Democrat)
Team #I	Lisa K. Cole (Republican) and Shekinah Coates (Democrat)
Team #J	Casey Pilar (Republican) and Michelle Salamanca (Democrat)

Team	Names of Bi-Partisan Scanning Unit Operating Team Members
Team AA	Amanda White (Unaffiliated), Christopher Andrews (Democrat) and Gordon Dorris (Republican)

### Board of Canvassers Review of Ballots

The Board of Canvassers reviewed a total of 28 ballots. The Board determined the need to table a decision on 14 ballots that did not have a voter's signature on the oath to allow time

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for staff to cure the ballot and obtain the voter's signature. A total of 4 ballots were to be remade and canvassed.

### CHALLENGES DURING CANVASS

No challenges were brought forth in the canvass.

### CANVASS CLOSING

#### Printing Canvass Results

After scanning all accepted mail in and web delivery ballots, Amanda White and Director Lavoie locked the ballot scanners and printed an Election Detail Results Report for that day. Director Lavoie confirmed that the number of accepted ballots equaled the number of ballots counted by the ballot scanners for Day 1 of the MIB2 canvass. Director Lavoie and Amanda White signed the Voting Results Report and attached it to the Zero Report. Amanda White and Member Derick Johnson affixed seals to the accepted and counted ballots: bin#1 0581548, bin#2 0580400, bin#3 0580391, bin#4 0512457, bin#5 0512458, bin#6 0580399, bin#7 0580392, bin#8 0580397, bin#9 0580396.

A copy of the *Scanning Unit Closing Integrity Report* and the *Ballot Marking Device Integrity Report* is attached to the minutes.

### DAILY CANVASSING RESULTS

<b>Mail in Ballot 2 Canvass Statistics – Day 1</b>	<b>Number of Ballots</b>
Total Ballots Carried Over from MIB1	15,166
Accepted Ballots for MIB2	15,128
Ballots held over by the Board of Canvassers – No Oaths	15
Ballots held over by the Board of Canvassers – for Board Review	23

### RECESS

The MIB2 canvass recessed at 7:36 pm.

The Board of Canvassers will reconvene on Wednesday, May 22, 2024 at 10:00 am for the Provisional Canvass. Amanda White and Joshua Insley recorded the public count from both scanning units on the Scanning Unit Integrity Report and affixed a seal on the ballot scanners and ballot marking devices.



**DS850 Opening and Closing Integrity Report  
2024 Presidential Primary – MIB 1**

State of Maryland

**Baltimore County**

Day: 4

Date: May 17, 2024


**Opening – Only verify the units being used for the day. Place removed Tamper Tape on the back of this form.**


DS850 Unit #	A. DS850 Serial #		B. Left Side Power Compart. Tamper Tape #		C. Memory Stick Top Compartment Tamper Tape #		D. Middle Right Compartment Tamper Tape # (Do Not Remove)		E. Bottom Right Compartment Tamper Tape # (Do Not Remove)		F. Public Count	
	Verify	✓	Verify	✓	Verify	✓	Verify	✓	Verify	✓	Verify	✓
1	DS8517030290	✓	04-140957	✓	04-140956	✓	04-126237	✓	04-129297	✓	0	
2	DS8515070173	✓	04-140959	✓	04-140958	✓	04-129458	✓	04-129457	✓	0	
3	DS8515070186		04-129407		04-129406		04-129454		04-129453		0	

**Closing – Only record new seals on the unit used for the day.**

DS850 Unit #	A. DS850 Serial #		D. New Left Side Power Compart. Tamper Tape #		D. New Memory Stick Top Compartment Tamper Tape #		F. Middle Right Compartment Tamper Tape # (Do Not Remove)		F. Bottom Right Compartment Tamper Tape # (Do Not Remove)		D. Public Count	
	Verify		Record		Record		Verify	✓	Verify	✓	Record	
1	DS8517030290		N/A		N/A		04-126237		04-129297		5000 - Results stick #4 - mib1 10,000 - Results stick #1 - mib2	
2	DS8515070173		N/A		N/A		04-129458		04-129457		1951 - Results stick #4 - mib1 5108 - Results stick #1 - mib2	
3	DS8515070186						04-129454		04-129453			

To the best of our knowledge, the information on this report is true and accurate.

Democratic Board Member Signature: 

Republican Board Member Signature: 

Unit 1 - Power Comp.



Unit 2 - Power Comp.



Top Right unit 1



Top Right - Unit 2





**Ballot Marking Device Integrity Report  
2024 Presidential Election  
MIB 1 Canvass**

State of Maryland

Baltimore County

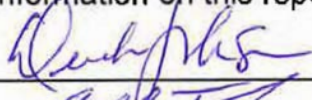
Day: 4

Date: May 17, 2024

Attach all tamper tape removed from the Ballot Marking Device (BMD) during opening and closing to the back of this form.

BMD Unit #	OPENING					CLOSING	
	A.		B.		C.	D.	E.
	BMD Serial #		Side compartment tamper tape # at opening		New side compartment tamper tape # at opening	Record and remove side compartment tamper tape # at closing	Record new tamper tape # at closing
	Verify	✓	Verify	✓	Record		
1	EV0114350472	✓	04-140960	✓	04-140970		
2	EV0115331491	✓	04-140961	✓	04-140971		
3	EV0115331005	✓	04-140962	✓	04-140972		
4	EV0115340956	✓	04-140963	✓	04-140973		
5	EV0115360934	✓	04-140964	✓	04-140974		

To the best of our knowledge, the information on this report is true and accurate.

Democratic Board Member Signature: 

Republican Board Member Signature: 

OPENING

CLOSING

BMD Unit 1:

State of Maryland  
04-140960 

Attach side compartment tamper tape  
At closing here

BMD Unit 2:

State of Maryland  
04-140961 

Attach side compartment tamper tape  
At closing here

BMD Unit 3:

State of Maryland  
04-140962 

Attach side compartment tamper tape  
At closing here

BMD Unit 4:

State of Maryland  
04-140963 

Attach side compartment tamper tape  
At closing here

BMD Unit 5:

State of Maryland  
04-140964 

Attach side compartment tamper tape  
At closing here

**Ballot Marking Device Integrity Report  
2024 Presidential Election  
MIB 1 Canvass**

State of Maryland

Baltimore County

Day: 4

Date: May 17, 2024

Attach all tamper tape removed from the Ballot Marking Device (BMD) during opening and closing to the back of this form.

BMD Unit #	OPENING					CLOSING	
	A.		B.		C.	D.	E.
	BMD Serial #		Side compartment tamper tape # at opening		New side compartment tamper tape # at opening	Record and remove side compartment tamper tape # at closing	Record new tamper tape # at closing
	Verify	✓	Verify	✓	Record		
6	EV0115371015	✓	04-140965	✓	04-140975		
7	EV0115330902	✓	04-140966	✓	04-140976		
8	EV0115360858	✓	04-140967	✓	04-140977		
9	EV0115340544	✓	04-140968	✓	04-140978		
10	EV0115340578	✓	04-140969	✓	04-140979		

To the best of our knowledge, the information on this report is true and accurate.

Democratic Board Member Signature: \_\_\_\_\_

Republican Board Member Signature: \_\_\_\_\_

OPENING

CLOSING

BMD Unit 6:



Attach side compartment tamper tape  
At closing here

BMD Unit 7:



Attach side compartment tamper tape  
At closing here

BMD Unit 8:



Attach side compartment tamper tape  
At closing here

BMD Unit 9:



Attach side compartment tamper tape  
At closing here

BMD Unit 10:



Attach side compartment tamper tape  
At closing here