

## Baltimore County Human Relations Commission Meeting Minutes

<b>Subject</b>	Human Relations Commission	<b>Date</b>	November 13, 2024
<b>Facilitator</b>	Sevetra Peoples-Brown	<b>Time</b>	6:00 p.m.
<b>Location</b>	Virtual (via WebEx)	<b>Scribe</b>	Ashley Elliott
<p><b>Attendees:</b> Jason Blavatt, Jameel Muhammad, Sheila Lewis, Melissa Davis, Michelle Greer, Danielle Marshall Ashley Elliott, Bybiose Larochele, Sevetra Peoples-Brown</p> <p><b>Absent:</b> Joan Bryan, Chrissy Thornton</p>			

No.	Topic	Highlights	Action Plan
1.	<b>Welcome, Call to Order and Chairman’s Report</b>	<p>Sevetra Peoples-Brown opened the meeting and welcomed the members.</p> <ul style="list-style-type: none"> <li>○ <u>Call to Order and Chairman’s Report:</u> All were welcomed and thanked for their participation. Commissioner Blavatt welcomed our newest Commissioner Melissa Davis; this will serve as her first official meeting. We are still currently in the process of moving forward with recruiting new commission members and will continue to update the commissioners with this information.</li> </ul>	
2.	<b>Executive Staff Reports</b>	<p><b>Sevetra Peoples- Brown-</b></p> <ul style="list-style-type: none"> <li>○ <u>Vacancies:</u> Our goal is to have the vacant commission seats filled by the end of December in order to meet quorum.</li> </ul>	Please review the presentation.

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|  |  | <ul style="list-style-type: none"><li>○ <u>Events and Calendar</u>: We will be creating a more inclusive way to inform the commissioners on upcoming training and events, giving more opportunities for commissioner participation. Please review the proposed meeting calendar for 2025 and provide feedback.</li><li>○ <u>Strategic Plan</u>: We have three defined goals and strategies and we want to continue to define what the action items are, short term, mid-term and long-term starting in January. We will be sending out the strategic plan to be sure that all commissioners have received it.</li><li>○ <u>Hate Bias</u>: We did notice that there has been a trend and a spike in the data for the month of October. We plan to dive a little further in the trends this upcoming year.</li><li>○ <u>HRC Complaints Metrics</u>: We are in the process of updating the final DEI report for 2024 with the metrics for HRC complaints. We plan to share this information in early December with the commission.</li><li>○ <u>Closed Cases</u>: The closed case business process will occur on a quarterly cycle and will be provided electronically to commissioners. Please review the procedural requirements for the closed case review timeframe, recommendations and questions that should be answered upon review of the cases. In addition to the closed case business process, please also review Article 29 for commission authority. We have received your comments and feedback regarding the closed cases submitted for review and will provide feedback at the next commission meeting.</li></ul> |  |
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		<ul style="list-style-type: none"> <li>○ <u>Acknowledgements:</u> We would like to acknowledge Commissioner Blavatt for serving over 20 years, Commissioner Jameel for serving nearly 10 years and Commissioner Bryan and Lewis for serving for nearly 5 years. We truly appreciate your service with the Commission.</li> </ul>	
<b>3.</b>	<b>Commissioner District Reports</b>	<ul style="list-style-type: none"> <li>○ No District Report-Outs.</li> <li>○ Discussion and Feedback: <ul style="list-style-type: none"> <li>- We are working closely with the Office of Law regarding the ISIS Cigar Lounge case.</li> <li>- We are planning to print and update the HRC marketing material.</li> <li>- We are planning our 2024 Annual Holiday Celebration and will forward more information on this event in the coming weeks.</li> </ul> </li> </ul>	
<b>4.</b>	<b>Guest Speaker</b>	No Guest Speaker.	
<b>5.</b>	<b>Questions and Feedback</b>	No Questions or Feedback.	
<b>6.</b>	<b>Closing Remarks</b>	Thank you for your continued participation and we look forward to continuing to work with you all.	
<b>7.</b>	<b>Adjourn</b>	With no further business, the meeting was adjourned.	
<b>8.</b>	<b>Next Meeting</b>	January 8, 2024 (via WebEx)	