



Bureau of Plumbing and Gasfitting Inspections

REQUEST TO TRANSFER PLUMBING / GAS PERMIT

To be completed by License Holder ONLY

Date of Request: _____ Permit Number: _____

Property Address: _____

License Holder Name: _____

License Number: _____

Brief description of the **reason to transfer** the permit:

Brief description of permitted work **already completed**:

Brief description of permitted work **to be completed** on this permit:

Provide the Name and License number of the new license holder who will complete the work.

License Holder Name: _____

License Number: _____

New Permit Application #: _____

Documents to be submitted with this form:

1. A **copy of the notice of transfer to the property owner** must be on business letterhead or from a company email, and must be signed and submitted with this form.
2. A **copy of a letter from the new License holder** must be on business letterhead stating that they are taking responsibility for all new work to be completed under the new permit.

I am requesting transfer of the Plumbing Permit identified above. I have notified the property owner in writing of my intent to transfer this permit.

(Print Name)

Licensee's Name

(Signature)

Licensee's Signature

(Print)

Licensee's email address

This form and supporting documents can be sent via email to: paiplumbinginspections@baltimorecountymd.gov
or via postal mail to: Plumbing and Gasfitting Inspections, County Office Building, 111 West Chesapeake Avenue,
Room G24, Towson Maryland 21204